



Democratic Support

Plymouth City Council
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APPOINTMENTS PANEL

Friday 29 November 2013

9 am

Council House (Next to the Civic Centre), Plymouth

Members:

Councillor Evans, Chair

Councillor Peter Smith, Vice Chair

Councillors Mrs Foster (substitute for Councillor Bowyer), Michael Leaves (substitute for Councillor Fry), McDonald (substitute for Councillor Lowry), Nicholson and Williams.

Members are invited to attend the above meeting to consider the items of business overleaf.

Tracey Lee

Chief Executive

APPOINTMENTS PANEL

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES

To receive apologies for non-attendance submitted by Panel Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on the agenda.

3. MINUTES

(Pages 1 - 4)

To approve the minutes of the meetings held on 4 and 6 November 2013.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

6. ROLE PROFILE FOR THE STRATEGIC DIRECTOR FOR TRANSFORMATION AND CHANGE (EI) **(Pages 5 - 10)**

Members will be asked to review and give formal approval to the role profile for the new role of Strategic Director for Transformation and Change.

7. RECRUITMENT OF THE STRATEGIC DIRECTOR FOR TRANSFORMATION AND CHANGE (EI)

Members will be asked to review and give formal approval for the commencement of recruitment activity for a Strategic Director for Transformation and Change.

8. SENIOR MANAGEMENT RESTRUCTURE CONSULTATION RESPONSES (EI) TO FOLLOW

Members will be asked to review further consultation responses, taking any decisions or making any recommendations as appropriate.

9. APPOINTMENT OF A DIRECTOR OF PUBLIC HEALTH (EI) (Pages 11 - 60)

Members will be joined by external advisers from Public Health England, The Faculty of Public Health and the NHS for the purposes of interviewing and appointing a Director of Public Health.

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Appointments Panel

Monday 4 November 2013

PRESENT:

Councillor Evans, in the Chair.

Councillor Peter Smith, Vice Chair.

Councillors Bowyer, Coker (substitute for Councillor Lowry), Nicholson and Vincent (substitute for Councillor Williams).

Apologies for absence: Councillors Fry and Michael Leaves (substitute for Councillor Fry).

Also in attendance: Anthony Payne (Director for Place) and Karen Brindley (Head of HR (Operations)).

The meeting started at 9.30 am and finished at 10.35 am.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

36. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

37. **MINUTES**

Agreed the minutes of the meetings held on 10 and 18 October 2013.

38. **CHAIR'S URGENT BUSINESS**

There were no items of chairs urgent business.

39. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

40. **APPOINTMENT OF ASSISTANT DIRECTOR FOR STRATEGIC PLANNING AND INFRASTRUCTURE (EI)**

Agreed to appoint Paul Barnard to the role of Assistant Director for Strategic Planning and Infrastructure.

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Appointments Panel

Wednesday 6 November 2013

PRESENT:

Councillor Evans, in the Chair.

Councillor Peter Smith, Vice Chair.

Councillors Bowyer, Coker (substitute for Councillor Lowry), Nicholson and Vincent (substitute for Councillor Williams).

Apologies for absence: Councillors Fry and Michael Leaves (substitute for Councillor Fry).

Also in attendance: Anthony Payne (Director for Place) and Karen Brindley (Head of HR (Operations)).

The meeting started at 9.30 am and finished at 11.40 am.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

41. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

42. **CHAIR'S URGENT BUSINESS**

There were no items of chairs urgent business.

43. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

44. **UPDATE ON INTERIM COVER FOR THE ROLE OF THE ASSISTANT DIRECTOR FOR HUMAN RESOURCES, ORGANISATIONAL DEVELOPMENT AND ICT (EI)**

Tracey Lee updated the Appointments Panel on progress made to date. Namely that -

- (a) she had explored and continued to explore the opportunities for sharing the interim cover role with partners in the city and in neighbouring local authorities;

- (b) a number of partners had reported back that they were unable to assist at the present time due to their own resource constraints and circumstances;
- (c) there were two partners who had yet to respond and more detailed discussions were being held with one partner;
- (d) the arrangement would be to share resource and to cover the role in the interim, it would not be to appoint someone to the role.

Agreed that –

- (1) if an appropriate person is identified from a partner organisation the interim cover would be for a six month period;
- (2) as this would be interim, shared cover, any final agreement would be made by the Chief Executive, in consultation with the Leader and the Leader of the Opposition;
- (3) the Chief Executive would provide a further update to the Appointments Panel provisionally scheduled for 2 December 2013.

45. **APPOINTMENT OF ASSISTANT DIRECTOR FOR STREET SERVICES (EI)**

Agreed –

- (1) not to appoint the candidate to this role;
- (2) that this role would now be advertised externally to seek and appoint a suitable candidate.

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